

# **Agreement on Student Exchange between Lund University, Sweden and The University of Jordan, Jordan**

Within the framework of the Memorandum of Understanding (MoU) signed on 21 October 2009 with the object of promoting co-operation in academic education between Lund University (LU), Sweden and The University of Jordan (UJ), the following agreement is entered into.

## **1 Definitions**

The following definitions will be used in this agreement:

- Home University: The Contracting Party that has agreed to send the exchange student.
- Host University: The Contracting Party that has agreed to receive the exchange student.
- Exchange students or candidates: The students of the Contracting Parties involved in the exchange according to this agreement.
- First Cycle: Bachelor degree.
- Second Cycle: Master's degree
- Third Cycle: Doctorate degree

## **2 Objectives**

The purpose of the Agreement is to establish the terms and conditions under which the exchange of students between LU and UJ shall take place. The terms and conditions of the Agreement apply to first, second and third cycle students.

## **3 Numbers of Students and Length of Studies**

Each year during the term of this agreement, each Contracting Party may nominate up to ten (10) students to be accepted as exchange students at the other Contracting Party. The number of students may be modified from time to time by mutual agreement. It is understood that a balance in number of students exchanged shall be sought over a five year period.

Exchange Students will spend a minimum of one semester, and a maximum of one academic year (two semesters) at the Host University. Shorter exchange periods may be approved if part of internships, practical training, or field work. In specific cases, the Contracting Parties may approve an extension of the exchange period.

The obligations of the Contracting Parties under this Agreement exclude both spouses and dependants.

## **4 Pre-requisites for Participation**

The Home Universities will screen and select Candidates for exchange studies in accordance with its applicable rules and regulations. The following criteria shall generally apply, but may be waived in specific cases.

- Exchange students must have a good to excellent academic record.
- Exchange students must be registered as full-time first, second or third cycle students of the Home University.
- First cycle exchange students from UJ must have successfully completed at least 36 credit hours while second and third cycle students must have successfully completed at least 6 credit hours. Exchange students from LU must have successfully completed two semesters of study upon admission to the host University. Exchange students from both Universities must remain registered in the Home University during their exchange period.
- The exchange students must be able to follow the lectures in the language of instruction. The Home University will evaluate the language aptitude of its own students.

It is highly recommended that Exchange Students have a proficiency in English equivalent to:

- IELTS (Undergraduate studies: 5.0, with no score less than 4.5), or
- TOEFL (Undergraduate studies: Paper Based: 500, Computer Based: 173, Internet Based: 61), or
- Cambridge/Oxford (Undergraduate Studies: First/Lower Cert, Grade/mark A and B (Not C))

## **5 Selection and Nomination**

The candidates of the Contracting Parties will use the required application form of the Host University.

Exchange students should be selected on the basis of merit without regard to race, national or ethnic origin, color, religion, age, sex, marital status or physical handicap.

The Host University will accept the candidates selected by the Home University if mutually acceptable academic and/or professional qualifications and standards are met. However, the Host University will make the final decision on the admission of candidates nominated for exchange.

## **6 Program of Study**

The program is intended to be a University-wide student exchange program including all faculties and departments. The exchange students may apply to any academic courses offered at the Host University as full time, non-degree studies at a level determined by the Host University. At LU 30 credits per semester are considered as full time studies. At UJ 12 credit for first cycle students and 6 credits for second and third cycle students per semester are considered as full time studies.

- The Host University will endeavor to ensure that students are admitted to courses with the desired priority as applied. However, admission to a specific department or course is subject to the student being satisfactorily qualified for the chosen area of study and/or course level, and the availability.
- Exchange Students will be subject to the academic requirements and rules of conduct of the Host University. All Exchange Students are required to enroll in a full-time course of study or equivalent amount of credits as defined by the Host University. As early as possible after accomplished exchange period, the Host University will provide the Home University with a final transcript, describing the Exchange Student's academic performance.

## **7 Fees and Expenses**

Contracting parties agree that no tuition fees will be levied on the exchange students by the Host University. A small sum levied by the student unions may however be allowed, as applicable. Exchange students will continue to pay tuition fees at their Home University according to applicable regulations. All other expenses incurred will remain the personal responsibility of the exchange student.

## **8 Responsibilities of the Home and Host Universities**

The Contracting parties shall have the option of terminating the participation of an Exchange Student if that Exchange Student violates applicable laws or regulations of the Host University, or is found by a competent authority to have violated the laws of the country.

Contracting Parties will endeavor to provide a pre-arrival orientation to Exchange Students admitted to the Exchange program. The Host University will arrange an orientation program for the exchange students upon arrival.

Applications for participation in the Program will be sent by the Home University to the Host University, respecting the application deadline of the Host University.

The Host University shall make every reasonable effort to assist Exchange Students in finding suitable accommodation.

Any additional cost incurred for Exchange Students with disabilities is the responsibility of the Home University.

The Contracting Parties are not in any way liable for its participating Exchange Students fulfilling personal responsibilities, including, but not limited to responsibilities such as:

- paying their Home University tuition and fees prior to participation,
- paying room and board expenses at the Host University,
- paying for transportation to and from the Host University,
- obtaining medical insurance and paying for expenses in excess of medical coverage unless provided by the Home or Host University,

- personal expenses, including materials,
- obtaining and paying an appropriate visa,
- all other debts personally incurred during the period of the exchange,
- filling in an evaluation report at the Host and Home university after the study abroad period; and
- Following the rules and regulations of the Host University in which they are enrolled.

Upon completion of the period of study at the Host University, exchange Students are to return to the Home University.

## **9 Transfer of Credits**

Academic credits earned by an Exchange Student during the period of exchange at the Host University may be transferred back to the Home University in accordance with procedures determined by the Home University. If applicable, the scale of ECTS shall be used

## **10 Co-ordination and administration of the Exchange**

The management of the exchange will be the responsibility of the International Relations at Lund University, and the Office of International Relations at The University of Jordan.

## **11 Period of Exchange**

Enrollment of Exchange Students according to this agreement will commence in the fall semester of the 2011/2012 academic year.

## **12 Liability**

Each Contracting Party shall be independently liable for any loss, damage or injury to third parties resulting from the performance of the said Contracting Party's obligations by it or on its behalf under this Agreement. A Contracting Party shall not be responsible to the other Contracting Party for any punitive or special damages, indirect or consequential loss or damages or similar, such as, but not limited to, loss of profit, loss of revenue or loss of contracts, unless caused by gross negligence or a willful act.

## **13 Use of Logos and Trademarks**

Nothing in this Agreement shall be construed as conferring rights to use in advertising, publicity or otherwise the name of the Contracting Parties or any of their logos, trademarks or similar without prior written approval.

## **14 Review, Renewal, Termination**

This Agreement shall become effective on the latest date signed below and shall remain in effect for a period of five (5) years from that date. The Contracting Parties will review the exchange annually to maintain a balance in number of students exchanged.

The Agreement may be terminated by either Contracting Party giving six at least (6) months' written notice. However, any exchange in progress will continue until completed. No less than six (6) months prior to the termination of the Agreement, it will be reviewed

by the Contracting Parties and be renewed upon mutual agreement. Any such renewal shall be signed by authorized representatives of the Contracting Parties.

## 15 Dispute Settlement

Any dispute, controversy or claim arising out of or in connection with this Agreement, or the breach, termination or invalidity thereof, which cannot be resolved between program directors or other designated representatives, will promptly be referred to the Vice-President for Scientific Research, Graduate Studies and Quality of UJ, or designee, and the Pro Vice-Chancellor of LU, or designee, who will address these matters in negotiations and come to a binding agreement between the Contracting Parties.

The above provisions do not prevent either Contracting Party from submitting a definite and payable claim to a court or other authority of competent jurisdiction.

This Agreement is drawn up in two (2) original copies in the English language, each Contracting Party receiving one duly signed copy hereof.

Place: *Lund*  
Date: *1 Sept. 2011*

Signed on behalf of  
Lund University

*Eva Åkesson*

Prof. Eva Åkesson  
Pro Vice-Chancellor

Place: *Aman, Jordan*  
Date: *August 28<sup>th</sup>, 2011*

Signed on behalf of  
The University of Jordan

*Adel Tweissi*

Prof. Adel Tweissi  
President

